**[http://www.westnorfolkacademiestrust.co.uk/images/WNAT%20logo2.jpg](http://www.google.co.uk/url?sa=i&rct=j&q=&esrc=s&source=images&cd=&cad=rja&uact=8&ved=0CAcQjRxqFQoTCIvzgNHJ-8gCFQFTGgod_fMEPg&url=http://www.westnorfolkacademiestrust.co.uk/schoolpolicies.html&psig=AFQjCNGv0XeLZlIaf3ZMRvHfV5vI2kZasQ&ust=1446891639482155)**

**JOB DESCRIPTION**

|  |  |
| --- | --- |
| **School/College:** | **Marshland High School** |
| **Job Title:** | **Lead Teacher for Drama (Maternity cover)** |
| **Grade:** | **MPS + TLR 2C (£2667)** |
| **Responsible to:** | **Line Manager** |
| **Working With:** | **Staff**  **Students**  **Parents/Carers**  **Examination Board** |

**Purpose of the Job**

We are seeking an ambitious, enthusiastic and imaginative Lead Drama teacher (maternity cover) who will have overall responsibility for our Drama department. The successful candidate will need to provide inspirational leadership of the department and effective delivery of the curriculum to ensure good progress for all students.

This is a one year post providing maternity cover from January 2018 to January 2019 (approximately).

**Responsibilities**

The successful candidate will:

* be passionate about the teaching of Drama and able to lead and inspire others to achieve success;
* be an excellent classroom practitioner with an understanding of high quality teaching and learning;
* have excellent subject knowledge and be comfortable delivering and overseeing Drama up to Key Stage 4;
* be committed to continuing the outstanding extra-curricular provision that the school currently provides;
* be adept at monitoring data and providing intervention when needed;
* be able to create and manage resources;
* be able to work collaboratively.

The post is suitable for teachers who already hold positions with TLR responsibility or for someone looking for their first TLR post.

**Job context and flexibility**

The duties and responsibilities listed in this job description provide a summary of the main aspects of the role. This is not an exhaustive list and the post holder may be required to carry out other tasks, as deemed appropriate to the grade and nature of the post.

This job description is current at the date indicated below but, in consultation with the post holder, it may be changed by the Headteacher to reflect or anticipate changes in the post commensurate with the grade or job title.

The post holder will have a shared responsibility for the safeguarding of all children and young people. The post holder has an implicit duty to promote the welfare of all children and young people.

The Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share in this commitment. All staff will be subject to an enhanced DBS (Disclosure and Barring Service) check.

**PERSON SPECIFICATION**

|  |  |  |  |
| --- | --- | --- | --- |
| **Qualifications** | **Essential** | **Desirable** | **How assessed** |
| Qualified Teacher Status | ✓ |  | Appl |
| Educated to Degree Level | ✓ |  | Appl |
| Evidence of CPD linked to curriculum development |  | ✓ | Appl |

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| --- | --- | --- | --- |
| **Experience** | **Essential** | **Desirable** | **How assessed** |
| A record of successful teaching at KS3 and KS4 | ✓ |  | Appl |
| Minimum of three years teaching experience |  | ✓ | Appl |
| Experience of developing the curriculum |  | ✓ | Appl |
| Substantial and relevant leadership experience |  | ✓ | Int |
| Experience of effective management of student behaviour | ✓ |  | Appl/Int |
| Staff management experience |  | ✓ | Appl |
| Experience of organising school visits |  | ✓ | Appl |

|  |  |  |  |
| --- | --- | --- | --- |
| **Skills, Attributes and Knowledge** | **Essential** | **Desirable** | **How assessed** |
| Secure knowledge of subject area | ✓ |  | Appl |
| Knowledge of how to develop AfL and monitor impact | ✓ |  | Appl/Int |
| Clear understanding of planning differentiation into the curriculum | ✓ |  | Appl/Int |
| Understanding of how to develop the use of ICT, numeracy and literacy across the curriculum | ✓ |  | Appl/Int |
| Awareness of Safeguarding and Child Protection issues | ✓ |  | Int |
| Good understanding of whole school issues | ✓ |  | Int |
| Strong understanding of the analysis and use of data to make improvements/inform planning | ✓ |  | Assessment |
| Excellent communication skills (written & verbal) | ✓ |  | Appl/Int |
| Planning, prioritising and managing workload in an environment of conflicting demands | ✓ |  | Int |
| Sound knowledge of the National Agenda |  | ✓ | Appl/Int |

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| **Personal qualities** | **Essential** | **Desirable** | **How assessed** |
| Strong, outgoing personality | ✓ |  | Int/Ref |
| Passionate about achievement | ✓ |  | Int/Ref |
| Strong team leader/lead by example/ability to inspire others | ✓ |  | Int/Ref |
| Ability to build effective and positive working relationships with students, colleagues and parents/carers | ✓ |  | Int |
| Highest standards of professional conduct | ✓ |  | Int/Ref |
| Organised and methodical approach to work/ability to prioritise and time manage effectively | ✓ |  | Int/Ref |
| Enthusiastic and committed | ✓ |  | Int |
| Committed to safeguarding and promoting the welfare of children and young people | ✓ |  | Int |
| Committed to personal learning and development | ✓ |  | Int |
| Positive approach to problem solving |  | ✓ | Ref |

Appl = Application form Int = Interview Ref = Reference